

Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary: The memorial testing policy has been in place since June 2019. This board report makes suitable recommendations and amendments to the policy.

These proposed changes include;

- Temporary safety measures to be extended from 6 months to 12 months.
- Ensure that 2nd letters are sent out to grave owners as a reminder of the remedial action that will take place if a memorial is not fitted back to standard.
- Acquire the services of an external contractor to carry out the memorial testing instead of using internal staff.
- Carry out an audit on the memorials that have already been tested and fit those memorials back to the required standard at the expense of the Council.

Service Area: Streetcare

Directorate: Environment

2. Does the initiative affect:

	Yes	No
Service users	x	
Staff	x	
Wider community	x	
Internal administrative process only	X	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		x				The proposals will have no impact
Disability		X				The Proposal will have no impact
Gender Reassignment		x				The proposals will have no impact
Marriage/Civil Partnership		x				The proposals will have no impact
Pregnancy/Maternity		x				The proposals will have no impact
Race		x				The proposals will have no impact
Religion/Belief		x				The proposals will have no impact
Sex		x				The proposals will have no impact
Sexual orientation		x				The proposals will have no impact

4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language			x			The proposals will have no impact, all signage will be produced bilingually as standard.
Treating the Welsh language no less favourably than English			x			The proposals will have no impact, all signage will be produced bilingually as standard.

5. Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity			X			Officers have consulted with the countryside and wildlife team and it has been agreed that proposals will/can have no impact on biodiversity.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			X			Officers have consulted with the countryside and wildlife team and it has been agreed that proposals will/can have no impact on biodiversity.

6. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	x		By making local cemeteries safe places to visit and pay respect to loved ones who have passed away.
Integration - how the initiative impacts upon our wellbeing objectives	x		Cemeteries form part of the local environment and form part of our local heritage. The initiative protects the environment and heritage of the cemeteries by ensuring the safety of the memorials by undertaking initial works and by way of implementing a proactive inspection programme.
Involvement - how people have been involved in developing the initiative	x		Consultation exercises were undertaken at the initial implementation stage for the testing policy. The revised changes will have minimal impact, however further consultation will be undertaken.

Collaboration - how we have worked with other services/organisations to find shared sustainable solutions	x		Consultation took place with local memorial masons, funeral directors and members of the public at the time of implementation. The revised changes will have minimal impact, however further conversation will be had with the relevant stakeholders.
Prevention - how the initiative will prevent problems occurring or getting worse	x		The proposed changes will ensure the stability of all memorials in our 9 cemeteries. A 5 year rolling programme will be used to ensure that memorials are tested periodically.

7. Declaration - based on above assessment (tick as appropriate):

A full impact assessment (second stage) is not required	x
Reasons for this conclusion	
The proposals will not have any adverse impact on people with protected characteristics, their ability to use the welsh language or on biodiversity.	

A full impact assessment (second stage) is required	
Reasons for this conclusion	

	Name	Position	Signature	Date
Completed by	Steffan Newton	Principal Officer – Country Parks & Cemeteries	S. Newton	18/01/2023
Signed off by	James Davies	Neighbourhood Services Manager	J.M.Davies	20/02/2023

